

Checklist for selecting a shade structure installer.

Consumers This checklist will assist you to select a shade structure installer who works according to standards, regulations and best industry practise. For further information please visit www.specialisedtextiles.com.au

Installers Pre complete and give a copy of this checklist to potential clients when quoting.

	Quote 1	Quote 2	Quote 3
Name of the shade structure installer quoting:			
THE INSTALLER			
1. Is the installer licenced? What is their Licence number? Complete a licence check.			
2. Does the installer have a track record of similar jobs? <i>Ask for addresses of previous jobs, references and years in business.</i>			
3. What percentage of the work does the contractor do directly and what is done by others. <i>To help assess level of expertise and after sales service.</i>			
THE CONTRACT			
4. Do you have a written quote and does it include GST?			
5. Do you have a contract and does it include price, terms & conditions? <i>e.g. In NSW building jobs over \$1000 must come with a contract.</i>			
6. Are warranties offered on materials and workmanship?			
7. Is Council Approval or a Building Permit required? <i>Check with your local council authority</i>			
8. Is insurance available? <i>eg Public & product liability, home owners warranty, business insurance, professional indemnity.</i>			
THE PRODUCT			
9. Are all components quoted the same or similar? <i>Compare fabric brand, steel and fittings.</i>			
10. Are you satisfied that the design meets your shade requirements? <i>Is shade cast where and when required?</i>			
11. Is the product engineered?			
OTHER CONSIDERATIONS			
12. Is workplace health and safety considered? <i>Ask for safe work method or risk assessment statement.</i>			
13. Is proper consideration given to site works? <i>Ask about protection of site, removal of spoils, security.</i>			
14. Is satisfactory after sales service offered? <i>e.g. maintenance and contact arrangements.</i>			

Preferred Installer Selected: